

**LAND & WATER CONSERVATION COMMITTEE  
MINUTES  
March 19, 2008**

**1. Call to Order:**

The monthly meeting was called to order by Committee Chairperson Carlton Zentner at 8:30 a.m. Howard Wiedenhoft, Committee Member, Karen Christian, Committee Member; Mark Watkins, Director, Land & Water Conservation Department; Deb Miller, Administrative Clerk; and Brian Resch, NRCS were also present.

**2. Roll Call (establish a quorum):**

Two officers were present to establish a quorum.

**3. Certification of Compliance with the Open Meetings Law:**

It was determined by the chairperson that we are in compliance with the open meeting law.

**4. Review of the February Agenda:**

The March agenda was approved by the chairperson.

**5. Citizen Comments:**

There was no citizen comment.

**6. Review and Approval of the February Meeting Minutes:**

Mrs. Christian made a motion to accept the February meeting minutes as written. Mr. Wiedenhoft seconded. Motion carried.

**7. NRCS Report – Brian Resch**

Mr. Resch discussed the Natural Resources Conservation Service (NRCS) report. A hand-out was provided. See attached report.

**8. Annexation Fee Resolution**

Mr. Watkins informed the group that the department had a surplus for the 2007 fiscal year so the annexation fees could be added to the Land Conservation budget without generating an overage. Mr. Watkins checked with corporation counsel and it was concluded that the county is not expecting any future annexation fees. Mr. Wiedenhoft stated that this type of fee should be put in the administration budget. He also remarked that the finance committee does not have a policy in place for unexpected fees and permits. Mr. Zentner offered to attend a finance committee meeting to suggest implementing a policy as to where to place additional fees and permits. Mr. Wiedenhoft made a motion to not forward the resolution to the county board and to make a recommendation to the finance committee that they establish a policy to decide where future fees and permits should go. Mrs. Christian seconded. Motion Carried. A hand-out was provided. See attached.

**9. Soil Stewardship Report**

Mrs. Miller reported on the Stewardship program. Stewardship week is one of the largest conservation-related observances. The NACD (National Association of Conservation Districts) sponsors the national stewardship week program. A copy of the letter and list of materials that are sent to the churches was provided to the committee members. Mr. Zentner asked if a survey has been conducted to see how the materials are used by the churches.

Mr. Watkins said they have done this in past years and have received positive feedback Mrs. Miller will draft a survey and give it to the churches that ordered this year. Hand-outs were provided. See attached.

**10. Correspondence**

There was no correspondence to report.

**11. Set next meeting and agenda**

It was decided by the committee members that the next regularly scheduled meeting of the Jefferson County Land and Water Conservation Committee will be held on **Wednesday, May 21<sup>st</sup>, 2008 at 8:30 a.m. in Room 112.** No April meeting was scheduled due to county board elections.

**12. Adjourn**

Motion to adjourn was made by Mr. Zentner and seconded by Mrs. Christian at 9:30 a.m. Motion Carried.